



MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR
Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada
(An ISO9001:2008 Certified Institution)
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.
www.mlewguntur.com

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Ref:MLEW/ECE/FOC/R20

**MINUTES OF MEETING
(2022-2023)**


A meeting has been held by the PAC regarding action taken on feedback reports, which were collected from various stakeholders (students, alumni, faculty and employers) of the ECE department. The PAC reviewed the feedbacks and after deliberations, the committee has prepared a report and submitted for perusal to the CAC (College Academic Committee) to incorporate the possible suggestions to revise the curriculum. The CAC in turn has approved the curriculum for the academic year 2022-2023.

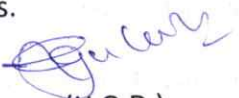
The feedback and action taken as:

S.NO.	FEEDBACK	ACTION TAKEN
1	Students provided suggestions on teaching learning.	On the basis of Feedback given by the students it was decided to make the teaching more practical based. All departments were asked to design their knowledge imparting method in such away that its imparting method goes beyond lecture method
2	Students suggested that they should be imparted training on facing Job Interviews specifically for Campus Recruitment Drive	Mock Interview Sessions were conducted by the Placement Cell and regular training was given to face the interviews
3	Exposure to latest developments and advances should be known to the students	Experts were invited to share their Knowledge to our faculty and students. This helped them to interact with the resource persons and was motivated to do higher studies and take up jobs which has challenging future ahead.
4	More field trips/industrial visits to get the practical knowledge	The students were taken for educational tours department-wise. But they were restricted to reduce the trips due to pandemic
5	Syllabus should be updated periodically to keep the students abreast with the latest trends in the industry	Departments were asked to add more specialization courses which were future of industry
6	More activities like hands-on workshops or training courses (certificate) of short	Departments were conducting various activities/training programs/certificate courses on regular basis to enhance the skills of the students.

The report is prepared based on the feedbacks, PAC analysis and CAC decisions.

(CHAIRMAN)
PAC


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(H.O.D.)
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DEPARTMENT COMPUTER SCIENCE AND ENGINEERING

Action taken Feedback on Curriculum (A.Y:2022-23)

The Feedback Analysis Committee of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues on JNTUK. The feedback forms were collected from students, teachers, employers, alumni and professionals.

The feedback targets following different content for different stakeholders.

1) Suggestions and Action Taken Report of the Students:

S.No	Suggestions Action Taken	Action Taken
1	Students provided suggestions on teaching learning	On the basis of Feedback given by the students it was decided to make the teaching more practical based. All Faculties were asked to design their knowledge imparting method in such a way that its imparting method goes beyond lecture method.
2	Students suggested that they should be imparted training on facing Job Interviews specifically for Campus Recruitment Drive	Mock Interview Sessions were conducted by the Placement Cell and regular training was given to face the interviews
3	Exposure to latest developments and advances should be known to the students	Experts were invited to share their Knowledge to our faculty and students. This helped them to interact with the resource persons and was motivated to do higher studies and take up jobs which has challenging future ahead.
4	More field trips/industrial visits to get the practical knowledge	The students were taken for educational tours department-wise.

2) Suggestions and Action Taken Report of the Faculty:

Suggestions:

a) Conduct orientation on how to publish research papers and develop research facilities and incentives.

[Signature]
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DEPARTMENT COMPUTER SCIENCE AND ENGINEERING

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- b) Need to develop staff friendly atmosphere in the college. Staff should have the freedom to express their opinions as well as their difficulties in implementation of things related to college.
 - c) Remedial classes should be conducted only to those students who get below 60% of marks.
 - d) Need to delegate work depending on the capability of the individual.

Action taken Report

- a) Faculty development programmes are organized at regular intervals to develop research and quality in teaching/learning and mentoring.
- b) Students are tested before admitting them into various groups. Every faculty member needs to work hard to improve the strength.
- c) Formats for mentoring are finalized before sending them to faculty. Minor changes are made when necessary

3) Suggestions and Action taken Report of Alumni

Suggestions:

The following suggestions can be inferred from the analysis of alumni feedback:

- Involvement of alumni in college events to be improved
- Suggested to introduce relevant and skill oriented certificate courses
- More books and journals on current topics in the library to be available
- Coaching for various competitive exams is needed
- Skill oriented courses to be started to meet the needs of jobs.

Action Taken Report

- Placement Cell to increase the number of organizations that comes for Campus Recruitment .
- Alumni Association to conduct regular meetings and activities for the alumni.
- The college invites alumni to participate in the activities and events as and when possible, calls them as resource persons especially during the time of induction program for I UG students.
- Introduced the Skill development courses and Life skill courses as part of curriculum apart from skill based certificate courses

4) Suggestions and Action taken on Employer:

- Introduced certificate courses like Certificate Program in Banking, Finance and Insurance, English for Employability, Computer Skills, etc. for students to equip them for their profession .
- Seminars and workshops were organized to familiarize the students with the latest developments.



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DEPARTMENT OF MASTER OF BUSINESS ADMINISTRATION

Ref: MLEW/MBA/FOC/R19

**MINUTES OF MEETING
(2022-2023)**

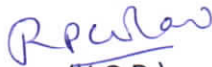
A meeting has been held by the faculty regarding action taken on feedback reports, which were collected from various stakeholders (students, alumni, faculty and employers) of the MBA department. The faculty reviewed the feedbacks and after deliberations, the committee has prepared a report and submitted for perusal to the CAC (College Academic Committee) to incorporate the possible suggestions to revise the curriculum. The CAC in turn has approved the curriculum for the academic year 2022-2023.

The feedback and action taken as:

S.NO.	FEEDBACK	ACTION TAKEN
1	Advanced communication Skills wants to be added in the Curriculum of their Syllabus	The College will be provided as a Parallel external training (CRT) to their Assessment Period.
2	Students needs to be Courses which are skills related suiting to the industry included into the programs	Value added courses to provide Hands on training sessions are arranged
3	Student need To get aware about real time exposure in industries	Conducted guest lecturers with industrial experts.
4	They need to be experiments in terms of their relevance to the real time applications	Students are encouraged to undertake societal issue as the problem statement for their final year projects/Thesis
5	The competence of the courses related to the industry that are included in the Curriculum	Students made aware of Course Outcomes, program outcomes. Filed visits and Internship are arranged. Smart Classrooms are implemented.

The report is prepared based on the feedbacks, PAC analysis and CAC decisions.


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